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Action Taken Report on the Decision / Agenda of the 39th Board Meeting Held on 02/07/2025

Agenda No.	Agenda	Decision	Action Taken	Section
1.	Quorum of the meeting and Leave of Absence	Leave of absence was granted to the following Board members: 1. Shri. K.R. Jyothilal, IAS, Additional Chief Secretary, Finance Department 2. Dr. A. Kowsigan, IAS, Secretary, Department of Ports 3. Capt. Jose Vikas, Naval Officer-in-Charge	No action required.	
2.	Confirmation of Minutes of 38th Board Meeting	The Board confirmed the minutes of 38th meeting of the Board.	No action required.	
3.	Action taken report of 38th Board Meeting	The Board noted the ATR on the decisions of 38th meeting.	No action required.	
4.	Details of administrative sanctions obtained from the government after 38th Board Meeting	The Board noted the details of Administrative Sanctions received from Govt. since the last Board meeting.	No action required.	
5.	Budget performance for the year 2024-25	The Board noted the agenda.	Board order issued.	A1
6.	Activating auto sweep facility for the current account with Bank of Baroda	1. Resolved to request the Bank of Baroda to activate the auto sweep facility for the above-mentioned accounts. 2. Resolved further to keep in abeyance the earlier decision to open a separate Savings Bank Account for parking dredging revenue.	Board order issued. As per the direction of the Board, a formal request mail was sent to the Bank of Baroda requesting activation of the auto sweep facility for the following current accounts: Account No. 74890200001427	A7

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			Account No. 74890200001457 Account No. 05600200000731 The Bank has responded confirming that the auto sweep facility has been successfully activated for the above-mentioned accounts.	
7.	Proposal for Opening a Bank Account with Canara Bank for Revenue Collection from Enforcement Activities under Inland Vessels Rules.	1. Resolved to approve the opening of a Savings Bank Account with Canara Bank exclusively for collecting revenue from enforcement activities under the Inland Vessels Act/Rules. 2. Resolved further that the account shall be jointly operated by any two among the CEO, CFA, and FO.	Board order issued. All the formalities related to opening the account with Canara Bank have been completed, and the bank is in the process of activating the account for this purpose soon.	A6
8.	Extension of Tenure of Contract Employees and Ratification of New Appointments /Extensions on Contract Basis	The Board, 1. Resolved to ratify the action taken by the CEO in extending the tenure of the employees listed under Section I above, for a period of one year. 2. Resolved to approve the proposal to extend the contract of the employees that are expiring shortly for another year. 3. Resolved to ratify the action taken by the Chief Executive officer to make new recruitments on contract basis for an initial period of one year due to resignation of employees.	Board order issued.	B1
9.	Granting NOC for implementing	The Board noted the agenda and expressed readiness to support the	Board order issued.	C5

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	floating bridge, ATV ride, and beach area development at Alappuzha beach.	project under the proposed conditions.		
10.	ICP Status for Azhikkal Port	The Board resolved to continue efforts to obtain ICP status for Azhikkal Port, recognizing its long-term strategic value and potential for future development.	Board order issued. Board decision is to be intimated to Govt. Awaiting the inspection report from FRRO submitted to Govt.	C2
11.	Utilization of Grab Dredger berthing at Asramam wharf, Kollam Port	The Board resolved 1. To ratify the actions taken by the Chief Executive Officer so far regarding the utilization and preservation of the Grab Dredger moored at Asramam Wharf, Kollam. 2. To grant permission to proceed with leasing out the dredger under the Public-Private Partnership (PPP) model, including exploring possibilities such as conversion to a floating restaurant, through the Project Management Unit (PMU).	Board order issued. PMU started the process for leasing out the dredger under the Public-Private Partnership (PPP) model.	D1
12.	Registration renewal / Disposal of KL-01-BC-5789 number registered Mini Bus at Kodungallur Maritime Institute	The Board resolved to dispose of Mini Bus KL-01-BC-5789 and authorized the Assistant Executive Engineer (Mechanical) to proceed with the required certification and disposal formalities.	Board order issued. Directed Principal KMI Kodungallur & Assistant Executive Engineer (Mechanical), Kollam to take necessary action on the disposal of vehicle.	D1

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Agenda No.	Agenda	Decision	Action Taken	Section
13.	Implementation of Closed User Group (CUG) Mobile Connections for Kerala Maritime Board Officials - Approval for Provisioning of CUG Mobile SIM Cards and Selection of Service Provider - Requesting Permission	The Board resolved to 1. Approve the issuance of CUG SIM cards to 43 KMB officers using their personal dual-SIM handsets. 2. Finalize BSNL as the service provider in line with government guidelines and service advantages. 3. Approve the annual expenditure of ₹1,21,260/- for the same.	Board order issued. Proceedings No. HOKMB-TVM/274/2025-D2(TECH) Dated 26-07-2025 issued as internal administrative sanction.	D2
14.	The revamped Official Website and the web application modules of Kerala Maritime Board developed by M/s. ULCCS Ltd. - Approval for Granting Administrative Sanction for Annual AMC Proposal Submitted by M/s. ULCCS Ltd. - Requesting Permission	The Board resolved to grant provisional administrative sanction for ₹9,75,814/- from the General Fund of KMB and to issue the acceptance letter to M/s. ULCCS Ltd., enabling uninterrupted technical support until formal AS and fund release is obtained from the Government.	Board order issued. Proceedings No. HOKMB-TVM/565/2025-D2 (TECH) Dated 23-07-2025 issued as internal Administrative Sanction.	D2
15.	Validity of KIV Certificates of various categories Extension-ratification	The Board resolved to ratify the action taken by the Chief Executive Officer in issuing the above circular extending the validity of existing KIV certificates by one year and advising conversion by 31/03/2027.	Board Order forwarded to all Port of Registries, Principal, KMI Kodungallur	E1
16.	Inviting e-tender- -Development of Kerala Maritime Education and Edutainment Hub (K-MEEH), Neendakara, Kollam in PPP mode-ratification	The Board ratified the action taken by the Chief Executive Officer in inviting the e tender and initiating the process for the development of K-MEEH, Neendakara, under the PPP mode.	Board order issued.	E1
17.	Issues in respect of grant of	1.Resolved to approve continuation of conversion exams (e.g., Lascar to Serang) until March 31, 2027, in line with the draft Manning Rule	Board Order forwarded to all Port of Registries, Principal,	E1

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Agenda No.	Agenda	Decision	Action Taken	Section
	Certificate of Competency to crew for inland vessels	amendment. 2. Resolved to approve continuation of issuing licenses under KIV Rules until notification of the Special Category Vessel Rules, invoking Section 114 of the IV Act, 2021.	KMI Kodungallur.	
18.	Extension of contract period and enhancement of salary of Finance Management Trainee - Smt.Vijitha K.V	The Board, 1. Ratified the action of the CEO in extending the contract of Smt. Vijitha K.V. 2. Approved enhancement of her monthly salary to ₹25,000/-.	Board order issued.	**E1**
19.	Extension of the contract appointment period of Surveyor - cum Naval Architects and appointment as surveyor	The Board, 1. Approved the extension of contract of Shri. Nandakumar V K (w.e.f. 31/05/2025) and Shri. Jofin Lukose (w.e.f. 13/07/2025) for one year. Also approved initiation of action to notify their continued appointment as Surveyors in the official Gazette under the Inland Vessels Act, 2021. 2. Approved to engage Mr. Vighnes K.M. as Surveyor in addition to his present role as Naval Architect, with the same remuneration as Surveyor-cum-Naval Architect from the date of notification by the Government and to request Government to appoint him and notify the same in the official Gazette.	Board order issued.	**E2**
20.	Approval of "The Manner of Reporting Wreck, Abandonment, Damage, Casualty, Accident, Explosion or Loss and Powers of District Magistrate and Procedures for Inquiry into accidents in Inland Waters Rules, 2025", and Detention	The Board ratified the action taken by the Chief Executive Officer in submitting the above draft rules to the Government for early notification.	Board order issued.	**E2**

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Agenda No.	Agenda	Decision	Action Taken	Section
	of inland vessels Rules, 2025			
21.	Proposal for establishing Sand Purification Plant at Kasaragod	The Board approved the proposal to float an Expression of Interest (EOI) as the first step towards establishing a sand purification plant (or plants) in Kasaragod district.	Board order issued.	B3
22.	Internal Audit Report for the period 2019-20 to 2023-24	The Board approved the following: 1. The action taken on the internal audit report submitted by IPAI. 2. The payment of audit fees and out-of-pocket expenses to IPAI.	Board order issued.	A9
23.	Construction of two numbers of Cruise Vessel for Establishing Coastal Cruise in connecting non-major ports of Kerala & other maritime states	1. The Board ratified the action taken by the Chief Executive Officer in initiating the proposal and constituting the committee. 2. The Board also granted approval to proceed further with the preparation of the detailed estimate in PRICE software and project proposal for placing before the Board in the next phase for final approval and tendering.	Board order issued. Steps are being taken to construct the vessel under the EPC Model (Engineering, Procurement, and Construction) by incorporating the requirements of KMB and obtaining proposals from KSINC, Cochin Shipyard, and other authorized shipbuilding agencies.	D1
24.	Leasing out of Cutter Suction Dredger (CSD) Chandragiri to Harbour Engineering Department (HED)	After detailed discussion, 1. The Board resolved to ratify the action taken by the CEO for the renewal of the dredger's insurance for ₹2,32,500/- from KMB's General Fund. 2. Resolved to direct HED to either submit the agreement immediately or return the dredger. 3. The Board decided that the request for waiver of the lease rent need	Board order issued. The matter has been addressed to HED and the Government.	D1

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		not be considered positively and resolved to demand payment from HED.		
25.	Application for Enhancement of contract salary Law Officer	The Board resolved to enhance the contract pay of the Law Officer to ₹41,310 per month, in accordance with the decision taken in the 35th Board Meeting and as per the revised provisions of Government Order GO(P) No. 54/2025/Fin dated 19.04.2025.	Board order issued.	B1
26.	Appointment of an Officer to oversee the coastal security related matters of non-major ports under Kerala Maritime Board	The Board approved the following: 1. Engagement of a retired officer from the Indian Navy or Indian Coast Guard as Coastal Security Coordinator for a period of one year. 2. The appointment will be reviewed annually based on the performance and progress of security coordination, as observed in state-level security review meetings. 3. In addition to coastal security coordination, the officer may be entrusted with other responsibilities as deemed appropriate by the CEO. 4. Recruitment shall be initiated only after receipt of the formal minutes of the last Joint Coastal Security Review Meeting. 5. To avoid additional expenditure involved in recruitment through CMD, the Board decided that KMB may directly undertake the recruitment by constituting an internal committee of subject experts. 6. The contract pay for the post is fixed at ₹90,000/- per month, along with eligible allowances as applicable to Class I officers. 7. Approach the Government for financial assistance through budgetary support to meet the expenditure relating to coastal security.	Board order issued. Action to be initiated according to the minutes of JCSRM 2025. Minutes of JCSRM 2025 put up for orders.	C6

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27.	Depositing matured value of Fixed Deposit Rs. 1,45,00,000 of Kerala Maritime Society in the name of Kerala Maritime Board	The Board approved the proposal to transfer the matured amount of ₹1,45,00,000 from Kerala Maritime Society to Kerala Maritime Board, and to invest the same in Treasury Fixed Deposit in the name of Kerala Maritime Board. The Board also decided that the amount may be retransferred to KMS as and when required.	Board order issued. An amount of ₹1,45,00,000 has been deposited in the TSB account in the name of the Kerala Maritime Board (FD No. JL 0915322) on 21/07/2025.	A8
28.	50% Ratio promotion to Senior Port Conservator from Port Conservator cadre	The Board after detailed discussion, 1. Resolved to approve the proposal of upgradation of five posts of Port Conservators into higher grade with scale of pay and status equivalent to SS/PA to Port Officer/ Purser. 2. Resolved further to submit the proposal to Government for revision of the existing orders issued for the promotion of JS and Port Conservators.	Board order issued.	B1
29.	Revised Rates for Vessel-related Services at Non-Major Ports under KMB	The Board approved the revised rates for vessel-related services at non-major ports, as per the draft submitted. It was also decided that the revised rates shall be implemented with immediate effect through a Board proceeding and the matter shall be forwarded to the Government for ratification and issuance of formal orders.	As there are further revisions to be made in the rates, the matter is being placed again before the upcoming Board meeting for a decision. Hence, issuance of the Board order is pending.	D1
30.	Increasing labour charge to working in manual dredging kadavus manual dredging labourers	1. The Board approved the proposal to increase the labour charge by ₹35 per ton, raising it to ₹700/ton at Kasaragod, Beypore, Vadakara, and Kodungallur with a corresponding increase in the price of sand. 2. No revision is to be made for Ponnani port at this stage. 3. The labour charge for Azhikkal will be decided after evaluating the operational transport arrangements. 4. The Board resolved to recommend the proposal to the Government for issuing formal orders for effecting the revision.	Board order issued, and as decided, the proposal was submitted to the Government on 20.07.2025.	B3

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Agenda No.	Agenda	Decision	Action Taken	Section
31.	Progress of Project Development Activities under PMU	1. The Board approved the tender documents and the draft PPP agreement for the above three projects. It was decided to send the same to the Government for approval and to simultaneously initiate the tender process. Any remarks from the Government, if issued later, may be incorporated as corrigendum/addendum to the RFP. 2. The Board noted the progress of ongoing and upcoming project development activities under the PMU.	Board order issued. Letters to the Government seeking approval to float tenders for the three projects have been sent, along with copies of the RFP Document and Concessionaire Agreement.	C1
Miscellaneous agenda item	Handing Over Port Jurisdiction Land to Kollam Corporation for use as a football ground by Local Residents	The Board after detailed discussion authorised the Chairperson and the CEO to discuss the issue with the Mayor, Kollam Corporation and other stake holders and come out with a solution within the legal framework.	Chairperson, CEO and DDP/Port Officer, Kollam with the staffs concerned attended the meeting convened by the Mayor, Kollam Corporation on 05/07/2025. Further action is in progress.	C5

Member Secretary/Chief Executive Officer